



**State of Louisiana**  
DIVISION OF ADMINISTRATION

**OFFICE OF STATE UNIFORM PAYROLL**

M. J. "MIKE" FOSTER, JR.  
GOVERNOR

MARK C. DRENNEN  
COMMISSIONER OF ADMINISTRATION

December 14, 2000

**OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2001-30**

TO: All UPS Agencies

FROM: Ronald S. Mitchell  
Director

SUBJECT: Misc. Income and Fringe Benefits Taxable Report (BL1501-01)

The Miscellaneous Income and Fringe Benefits Taxable Report (BL1501-01) was developed to assist agencies in complying with Policy and Procedures Memorandum (PPM) 73, which requires agencies to provide an annual report on taxable compensation to the Commissioner of Administration. As reported in OSRAP Memo SA 00-10, PPM 73 has been revised. The report to the Commissioner is now due February 1 each calendar year for the preceding calendar year.

This report will be produced and distributed on December 26, 2000 and will be available in BUNDL view for 60 days. Employees who had a pay period amount or a calendar year-to-date balance for miscellaneous income or non-cash fringe benefits taxable as of the pay period ending December 24, 2000 will be listed.

If you have any questions on the UPS report, please contact a member of the User Services Unit:

Karen Antoine (225) 342-5354  
Christi Sanchez (225) 342-5345

Paula Rotolo (225) 342-5357

Questions pertaining to PPM 73 should be directed to Deborah Zundel of the Office of Statewide Reporting and Accounting Policy at (225) 342-0711.

RSM:REN:kmb